

Bonotel.com 2.0: User Guide

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Home Page: Unauthenticated

Homepage URL \rightarrow http://www.bonotel.com



| | - | | | |
|------------------------------|---|------------------|----------------|--------|
| test.agent@tour_operator.com | 0 | ••••• | (0) (0 | LOG IN |
| | | Fornat Darsword? | | 5 |

In order to log into the sight, enter a username and password combination and click [LOG IN].

Other features:

- 1. Click this icon to show/hide password.
- 2. Click this icon to clear the text entered into the field.
- 3. A warning message displays if the username and password combination is not correct.
- 4. A "Forgot Password" link redirects a user to a form where he/she may request a password recovery.

| | | 1 2 | | |
|------------------|----------------|--------------------------|--|--|
| myp@\$\$Word7 | | ©_© | | |
| Forgot Password? | | | | |
| | Invalid creden | tials. Please try again. | | |
| | 3 | 4 Forgot Password? | | |

Homepage: Authenticated

The following section shows the home page of the site. Although the image is broken across several pages, it represents a single screen on the website. The image is annotated and additional corresponding information is provided.



- This section contains the menu. Clicking on menu items will expand a "Mega Dropdown" or redirect a user to the appropriate page or site (example: "Sports" redirects to the Bonotel Sports site).
- 2. This section holds a link that a user may click to access his/her account options as well as additional functionality, including modifying reservations.
- 3. The shopping cart option updates whenever an item is added to the shopping cart. Clicking the icon immediately takes a user to the check-out page.
- 4. The search bar holds the primary focus of Bonotel.com 2.0. Users may enter "Google-like" search requests, and access a "type ahead" control (options appear for selection as a user types into a box).



- 5. This section holds "Hotel Cards" that correspond to hotels having prominent special offers. Users can preview a picture and summary information about a hotel, and then click a hotel card to navigate to a *Hotel Detail* page. The *Hotel Detail* page will be detailed in a later section of this document.
- 6. Users may click the various regions shown to toggle among them.



- 7. This section showcases a particular destination by displaying appealing images, textual excerpts, and insider tips. It also displays featured hotels for the destination.
- 8. Banner ads provide additional ideas for vacation destinations and activities.

| BONOTEL EXCLUSIVE TRAVEL 🕀 🛶 | Bonotel's Best | Bonotel's Top Destinations |
|--|---|------------------------------------|
| 3773 Howard Hughes Parkway, Suite 390N | AC Hotel Miami Beach - Miami Beach, FL | Arches National Park |
| Phone: (702) 769-5454 | Amangani - Jackson, WY | Bryce Canyon National Park |
| Tax. (102) 730 3007 | Bay Gardens Beach Resort - Castries, NA | Canyon de Chelly National Monument |
| | Fairmont Copley Plaza - Boston, MA | Mount Rushmore National Memorial |
| | Mandarin Oriental Las Vegas - Las Vegas, NV | Monument Valley Navajo Tribal Park |
| | Bay Gardens Beach Resort - Castries, NA | Canyon de Chelly National Monument |
| 9. Footer section with links: top picks, | Fairmont Copley Plaza - Boston, MA | Mount Rushmore National Memorial |
| privacy policy, terms and conditions, etc. | Mandarin Oriental Las Vegas - Las Vegas, NV | Monument Valley Navajo Tribal Park |
| | Bay Gardens Beach Resort - Castries, NA | Canyon de Chelly National Monument |
| | Fairmont Copley Plaza - Boston, MA | Mount Rushmore National Memorial |
| t t | Mandarin Oriental Las Vegas - Las Vegas, NV | Monument Valley Navajo Tribal Park |
| Terms & Conditions Privacy Policy Copyright ⊗ 2016 Bonotel. All rights reserved. | | |

9. The footer section provides links to *Bonotel's Best* hotels, and *Bonotel's Top Destinations*. It also contains links to important *Terms and Conditions* and the *Privacy Policy*.

| TERMS & CONDITIONS | |
|--|---|
| BONOTEL'S GENERAL TERMS AND CONDITIONS | |
| BONOTEL EXCLUSIVE TRAVEL | |
| TERMS & CONDITIONS | |
| THESE TERMS AND CONDITIONS SHALL GOVERN THE SALE OF PRODUCTS AND SERVICES BY AND BETWEEN BONOTEL EXCLUSIVE TRAVEL, ("BONOTEL") AND YOU ("CUSTOMER"), BY ACCESSING BONOTEL'S WEBSITE AND/OR AN XML LINK WITH BONOTEL, CUSTOMER AGREES TO BE BOUND BY THESE TERMS AND CONDITIONS. | |
| 1. Applicability. All bookings made through Bonotel are subject to the terms and conditions stated herein. | |
| 2. Rates. All rates quoted are confidential, net non-commissionable, in U.S. Dollars and include all applicable taxes. Until a booking is confilmed by the Service Provider, rates are subject to increase, previously uninown bluckout dates, holidays, and/or special versus. Bonote: reserves the right to change rates as a result of the foregoing. Customer shall not be entitled to any refund or relate in the event that Bonoteix's rate is higher than a Service Providers official rate (rate Auscient the Service) and other providers official rate rate Auscient the terms and Conditions, the term "Service Providers" shows and other unaffluated third parties for whose services Bonotel provides strong booking access through Bonotel's website and/or XML link. | |
| 3. Booking Errors. Bonotel reserves the right to cancel any booking due to clerical or technical errors beyond Bonotel's control, including, but not limited to, misinformation provides to Bonotel by a Service Provider. In the event that a booking is canceled pursuant to this Section 5, Bonotet shall retinn all unoise paid for the affected booking. | |
| 4. Canceled Inclusions. Bonotel is not liable in the event that, after booking confirmation, a Service Provider cancels a service that was to be included (e.g., breakfast). No refunds will be given in the event of any such cancellation or non-use by the guest. | |
| 5. No Agency. Bonotel is an independent, third-party and is not an agent of, joint venture with, or partner in any capacity with the Service Providers. Bonotel does not own, control, or manage any Service Provider, hotel, restaurant, car service, theater, or other establishment. Furthermore, nothing contained in threse. Thems & Conditions, or through access and use of Bonotel's website and/or XML site, may be construed as creating any agency, partnership, or joint venture relationship between Bonotel and Customer | |
| 6. No Liability. Bonotel shall not be liable for, and Customer releases Bonotel from any and all liability for injury, damages, or losses, arising from or related to the actions of a Service Provider. Bonotel recommends that Customer's and/or their end-user guests purchase appropriate insurance. | |
| 7 Canina Drouidar Withdraunt. In the event that a Canvira Drovidar withdraws from Ronotal. Ronotal will notify Customer and sunnest an | Þ |
| | |

Menu Items

Hovering over menu items will either display a "mega dropdown" menu, or change the color of the link, indicating that it will direct the user to a separate site. A sample of the *Destinations* menu is shown below.



A user is directed to the Bonotel Sports site when clicking the "SPORTS" menu item.



Search Bar



1. As a user starts typing, the type ahead control appears, and a list of suggested items appear. Suggested items may include: Bonotel destinations, hotel names, and Google Places. When a user clicks and item, it is captured as a tag and placed in the search bar.

| ₽ Los | | | |
|--|--|---|---|
| DESTINATIONS | HOTELS | ^ | |
| Los Angeles 2 Las Vegas Boston Vosemite National Park Los Angeles, CA, USA | Los Angeles Marriott Burbank Airport Los Angeles Airport Marriott Los Patios Hotel Hilton Garden Inn Los Angeles-Hollywood Westin Los Angeles Airport Casa Dorada Los Cabos | | Up to 15% Off Click here for all the details |
| Los Andes Restaurant, West Lake Street, | Sofitel Los Angeles at Beverly Hills | | |
| Los Campeones Gym, Blaisdell Avenue, | Hotel Indigo Los Angeles Downtown | | |
| Los Padres Mexican Food, Amundson Avenue, | Sheraton Gateway Hotel Los Angeles | | |
| Los Gallos, Bass Lake Road, Crystal, MN, USA | InterContinental Los Angeles Century City at | | |
| powered by Google | Crowne Plaza Hotel Los Angeles Harbor | | |

- <u>Bonotel Destinations</u>: these are destinations that have been defined by Bonotel as areas of particular interest. They are shown as **purple circles**. When a user selects a destination, the application will return **multiple hotels** that are relevant to the destination. Use this when you want to browse prominent Bonotel-defined locations.
- 3. <u>Hotels</u>: these are hotels listed in Bonotel's product catalog. They are shown as **gold pins**. When a user selects a hotel, the application will return a **single hotel**. Use this when you know the name of the exact hotel that you are searching for.
- 4. <u>Google Places</u>: these are specific geographic points that are defined by Google. They are shown as red pins. When a user selects one of these, the application will return *multiple hotels (even if you select a hotel by name).* The Google Places search provides the greatest flexibility of the three options. A user may enter: addresses, landmarks, neighborhoods, and more. Use this to browse hotels that are geographically closest to the selected Google Place.

In order to run a search, a user must select one of the suggestions from the list. Natural language or plain text searches are not allowed. Users may either click on suggestions, or use the arrow keys to move around the list. Only a single selection at a time is allowed. The best way to clear a suggestion is to click the "x" icon on it. Users can also click to the right of the suggestion and use the backspace key to clear all the characters, but this is less efficient.

NOTE: After a user has entered the desired query, he or she can then choose to search without check in/check out dates, or search with them. If a user enters dates, then availability will be returned in the result set. If not, hotel information will be returned without associated rates and availability.



5. When a user clicks into the "CHECK IN" field, a date picker control will appear. Users can click both a check-in and check-out date in a single action. Users can use the left and right arrows at the top of the calendar to move forward or backwards between months. Once check-in and check-out dates are selected, the calendar closes and the fields above are populated with the selection. To clear dates a user can click the "x" button. To update the dates, a user can click in the check-in field again to reopen the calendar control.

| 0 | CHECK IN Aug 14, 2018 | CHECK OUT Aug 17, 2018 | GUES | TS ¶1 | SEARCH > |
|---------|--------------------------|---------------------------|-----------------------|----------|----------|
| Adult 2 | v | Children Age | | | |
| | | | 0 1 2 3 4 | | |

6. When a user clicks in the "Guests" control, another control appears that allows a user to select the number of: rooms, adults, and children. *It is important to note that available room and rate plan combinations are dependent upon the occupancy settings selected.* For example, a search that includes 4 adults will only return rooms that allow for quad occupancy and will omit other room categories and rate plans.

NOTE: multi-room search <u>is not</u> supported at this time. If a user wishes to book multiple rooms for a travelling party, he or she must utilize the cart feature. This will be covered in a later section (cross reference).

| P Nashville, TN, USA | CHECK Aug 14, | 2018 | CHECK OUT Aug 17, 2018 | 0 | GUESTS 2 1 1 | 7 | SEARCH > |
|----------------------|------------------|------|---------------------------|---|-----------------|---|----------|
|----------------------|------------------|------|---------------------------|---|-----------------|---|----------|

7. After a user has entered a search query, he or she may click the [SEARCH] button to execute the search. Clicking the button will direct the user to the search results page. This page is discussed in detail in section: Search Results Section: Card View.

User Account and Additional Actions



When a user clicks his/her name above the key in the upper right corner of the page, that user will then be directed to an "administrative" area of the web site.

This area allows several additional actions, which are described below.

My Reservations

| <u>BONOTEL</u> | | | | | 0 Kyle |
|--------------------------------|---------------|------------------------|---------------|--------------------|-------------------|
| BONOTEL Exclusive TRAVEL | | | | | × |
| | | User | Name | | _ |
| | | Log | OUT | | |
| | 2 | 3 | 4 | 5 ***** | 8 |
| MY RESERVATIONS | MANAGE | ADD USER | MY PROFILE | CHANGE PASSWORD | HAVE QUESTIONS |
| | | | | | |
| | | * Required | | | _ |
| | * Last Name | Name | | 0 | _ |
| | * First Name | User | | 0 | |
| | Email Address | user.name@tour-operato | r.com | | _ |
| | | | | | |
| | | | | SAVE | _ |
| | | | | | _ |
| IMACE | | | | | MAGE |
| | | | | | MAGE |
| | | | | | |
| | | | | | |



1. **My Reservations:** when a user clicks on this icon, he or she will be directed to the existing *Rezgateway* site. Once there, the user will have to log in with a username and password specific to *Rezgateway* (which may not be the same as the user/password combination used to log into Bonotel.com 2.0).

Manage Users

| 2 | | | MANAGE | + | | **** | | |
|---|---------------|--------------|------------------------|---------------|-------------------|----------|--------------|-----------|
| | RESERVATIONS | | USERS | USER | PROFILE | PASSWORD | | QUESTIONS |
| | | | | 18 | RESULTS | B | 6 | |
| | LAST NAME 🖨 🔛 | FIRST NAME 🖨 | EMAIL ADDRESS 🖨 | | PRIMARY ACCOUNT 🖨 | ADMIN 🖨 | ACTIVE 🗢 🔽 | |
| | Belluscio | Leandro | leandro.belluscio@def | finition6.com | | | \checkmark | EDIT |
| | ch | Kishan | kishan.ascent@gmail.o | com | | | ~ | EDIT |
| | Chittipiralla | Kishan | kchittipiralla@def6.co | m | | ~ | \checkmark | EDIT |
| | Chtest | Kishan | ckishan.ascent@gmail | .com | | | | EDIT |

- 2. **Manage Users:** when a user clicks on this icon, a table will appear. This table allows administrators to manage users.
 - a. **Sortable Columns:** clicking the arrows in the column headers will sort the rows in either ascending or descending order based on the column selected.
 - b. **Admin:** a checkmark in this column indicates that the particular user has administrative rights. An administrator can add and manage other users.
 - c. Active: a checkmark in this column indicates that a particular user is active. Active users may log into Bonotel.com 2.0, in order to perform searches and book reservations. Inactive users may not log in to the system.
 - d. **Edit:** when a user clicks this button that user will be directed to a screen where he/she may update information and access for another user.

Edit User

| | USER STATUS | |
|-----------------|---|------------------|
| | ENABLED DISABLED | |
| | * Required | |
| * Last Name | Airesi | ۲ |
| * First Name | Rts | ۲ |
| * Email Address | rita.aiassigitoonantei.com C | ۵ |
| | ASSOCIATED ACCOUNTS: 1 | Can Use |
| | MANAGE ACCESS LEVEL Please select from the permissions below the specific level of access you wish to g user. Set permissions below BonoteLcom Standard Access BonoteLcom Admin View BackOffice Edit BackOffice | rant this ess |
| | SEND RESET PASS EMAIL CANCEL SUBM | п |

2.1 Edit User:

- a. **Enabled/Disabled:** an admin may quickly disable any user by clicking "Disabled" and clicking submit.
- b. Last Name/First Name: this is self-explanatory.
- c. **Email:** this field is must be accurate, as it is used by the application to send password reset invitations. Once it is in the system, it cannot be changed by any user.
- d. Associated Accounts: in some cases, a single customer might have multiple accounts that belong to it. Admins must set which accounts a user "can use" and then set which account the user is "using." If a user "can use" accounts

- e. Manage Access Level: this is where admins can set specific permissions per user. Here are the definitions:
 - a. Readonly Access: this allows users to navigate the entire site and add items in the cart, but prevents the user from making a booking. It also prevents users from accessing any back-office functionality.
 - b. Standard Access:
 - i. Admin: sets the user as an administrator that can manage other users' accounts.
 - ii. View BackOffice: allows a user to enter parameters and run reports (ex: reservation reports), but does not allow a user to modify or cancel reservations.
 - Edit BackOffice: allows a user to do everything available in View BackOffice, but additionally allows a user to modify or cancel reservations.
- f. **Send Reset Pass Email:** an admin may send a reset password email to the user. The user must check his/her email and follow the link to reset the password.
- g. **Save:** a user must click [SAVE] to commit the changes. If the user leaves the screen before saving, the changes will be lost.

Add User

3. Add User

The "Add User" functionality makes the same exact fields available as are shown in the "Edit User" section of this document.

4. **My Profile:** this is the default view whenever a user navigates to this "User Account and Additional Actions" area. Only administrators may update fields on this page. The email address may not be changed.



5. Change Password: a user may update his/her password on this screen.



6. Have Questions

- a. **Nature of Inquiry:** a user must check one or more boxes in this area to ensure that their request is directed to the correct email recipient.
- b. **Inquiry:** a user must enter his/her inquiry here and then click the [SUBMIT] button to send the request off to the correct recipient.
- c. **FAQ's:** this section will display common questions and answers relating to use of the website.

NOTE: Users may exit the "User Account and Additional Actions" by clicking the "RETURN TO SEARCH AND BOOK"

| < RETURN TO SEARCH AND BOOK | |
|---|--------|
| BONOTEL KYLE REMP E x c L u s I v E HOUSE VIP GUEST | OG OUT |
| BACK OFFICE MANAGE USERS ADD USER CHANGE PASSWORD HAVE QUESTIONS | |
| RESERVATIONS REPORTING | |
| MODIFY RESERVATIONS BLACKOUT REPORT | |
| VIEW/CANCEL RESERVATIONS PROMOTION BLACKOUT | |
| VIEW/CANCEL ACTIVITIES TARIFF PERIOD REPORT | |
| TARIFF REPORT | |

Search Results Section: Card View

As discussed in the previous section of "Search Bar – Details," once a user enters search criteria into the search bar, and clicks [SEARCH], the application will evaluate the search criteria, and then return a relevant result set.



NOTE: searches may take some time to return results. While the application is executing the search, the following image will appear, indicating that the page is loading:



When a search request has been processed, the "card" view displays by default.

NOTE: It is very easy to switch between search results views. Although the card view is the current default view, it can quickly be changed by toggling the control in the upper right area of the search results view.





1. **Card View:** hotels are represented as cards. Each card has summary information and indicators on it, highlighting particular aspects of the associated hotel.





- a. Hotel Name
- b. From Price
- c. Offer (if applicable)

- d. "Bonotel's Best" or "Bonotel's Preferred" (if applicable)
- e. Star/category rating
- f. [VIEW HOTEL] button: this button appears when a user hovers over the card. Clicking on it will redirect the user to a *Hotel Detail Page*.
- 2. **Toggle Views:** as mentioned previously, a user can quickly toggle between card and list views. This is the area of the screen where the view can be toggled.
- 3. Sort by Controls: users have various options when it comes to sorting results.
 - a. By Relevance
 - b. Sorted by name A Z
 - c. Sorted by name Z A
 - d. Sorted by price low to high
 - e. Sorted by price high to low
- 4. Map: this is an integrated Google Map control. It behaves in the same fashion as Google Maps found at <u>http://www.google.com/maps</u>. However, it also includes additional functionality specific to the Bonotel site. Map markers (pins) correspond to the results shown in the "card" view. Additionally, a user may click on the "tabs" in the gray area of the map to bring to toggle between various points of interest. These include: dining, entertainment, park, shopping, stadium, and museum.



5. **Filters:** to narrow search results, users may utilize filters. There are several available, including but not limited to: "min/max price", "Available Rooms Only", "Offers", and by facility or room amenities.

NOTE: One of the most important available filters is "Has Available Rooms Only." When this filter is used, any result that does not have rates and availability will be hidden from the search results view. This makes it easy for users to identify only those hotels with availability for the date parameters entered.



6. **[Browse] Button:** to view additional details about a particular hotel, a user may click the [Browse] button. Clicking this will expand a section directly underneath the card and shift the other cards out of the way.

Browse Button Expanded View



1. **Hotel Photo Gallery**: Clicking on this link will toggle (expand) a section that will display hotel gallery images. Users can cycle through the photos using the left and right arrows. To collapse the gallery, users can click the up arrow in the top right or click the link again.



2. Hotel Policies: Clicking on this link will toggle (expand) a section that provides the details on hotel policies. Bear in mind that *these policies are not the cancellation policies*, but the hotel policies such as: smoking policies, children policies, etc.

| Children cutoff age: 12 | ^ |
|---|---|
| General Policy | |
| No triple or quad occupancy available in Standard One King. Internet Access: \$9.95/day (fee subject to change) Valet Parking: \$45/day (fee subject to change) Certain travel dates may require a minimum length of stay. | |
| * All fees are subject to change. | |

3. **Tabbed Submenu:** this area displays tabs that users can toggle among. The application defaults to the "Room Rates" tab. Details of the content on the "Room Rates" tab are provided in this section. Additional tabs are:

a. Hotel Overview: this section displays the short description of the hotel.

| HOTEL OVERVIEW | ROOM RATES | ROOM DESCRIPTIO | ON | |
|---|---|--|---|--|
| The Millennium Biltmore Hotel offers historic gran | ndeur and modern convenience in the heart | STANDARD AMEN | ITIES | |
| or excitting downtown Los Angetes. | | Beauty-Salon Fitness-Center Meeting-Banquet- Facilities | Business-Center Indoor-Pool Valet-Parking Dry-Cleaning- Laundry-Service | |
| | View Hotel Detail > | SEE ROOM PRIC | ES | |
| b. Room Description: this section displays descriptions and amenities associated each | | | | |

room.

| HOTEL OVERVIEW | ROOM RATES | ROOM DESCRIPTION | |
|---|---|------------------|-------------|
| Standard 1 King Room Only 2 Adults 0 Children 1 King Beds - 250-500 sq. ft. Elegantly furnished classic room accommodations featu | re color schemes of warm gold, cream and ive | BOOK NOW | ADD TO CART |
| accented by rich woods, plush drapery, stately furnishing | gs, plantation shutters, and marbled bathroom | - ; 15. | |
| Standard Double/Double | | | |
| 2 Adults 0 Children 2 Double Beds - 250-500 sq. ft. | | REQUEST NOW | ADD TO CART |
| Elegantly furnished classic room accommodations featu accented by rich woods, plush drapery, stately furnishing | re color schemes of warm gold, cream and ive gs, plantation shutters, and marbled bathroom | pry 15. | |

4. Go to Hotel Detail Page: clicking on this link will navigate the user to the "Hotel Detail Page."

5. **Expand Room Image:** Clicking on this link will toggle (expand) a section that displays an enlarged version of the room image.



- 6. Content on Room Rates Tab: this tab displays data on the following:
 - a. Room category name: this is the name of the physical room.
 - b. **Rate Plan:** this identifies the type of rate associated with the room. It might be "Room Only," "Family Plan," "With Breakfast," etc.
 - c. **Occupancy Combination:** this identifies the number of adults and children associated with the current row.
 - d. Avg. Nightly Rate: this is the calculated average nightly rate.
 - e. Total Rate: this is the total for the defined stay dates.

7. Rate and Fee Detail (icon): Clicking this icon toggles (expands) a section that displays additional detail around: nightly rates, cancellation policies, and resort fees.

| | HOTEL OVERVIEW | | ROOM RATES | | ROOM DESCRIPTIO | N |
|---|--|------------------------------------|-------------------------------|--|-------------------------------------|----------------------------|
| | ROOM TYPE | RATE PLAN/OCCUPANCY | AVG. NIGHTLY RATE | TOTAL 🜲 | | |
| Re Ar | Standard 1 King | Room Only 2 Adults 0 Children | \$186.12 | \$372.24 Rate and Fee Detail | BOOK NOW | ADD TO CART |
| NIGHTLY RATE: 13 Aug 2018 \$186 .1 2 | S: 14 Aug 2018 \$186 .1 2 | | | | | |
| FEES (RESORT | AND MISCELLANEOU | 5): | MODIF Modifice Cancel o | ICATION AND CANCEL POI ations may or may not be possi up to Aug 8th 2018 on or after Aug 9th 2018 | LICIES: ble, and may incur fees. | No Fees \$186 12 |

NOTE: some users have reported that the small "i" icon is easy to miss, and therefore, it's not always easy to find fee and cancel policies. Please take note of this! The development teams are currently working on making this more obvious.

- 8. **Book Now and Add to Cart:** this section contains the buttons that allow a user to make an actual booking.
 - a. **[Book Now]:** when a user clicks this button, the room will be marked for purchase, and the user will be taken directly to the checkout pages of the application (bypassing the cart).
 - b. **[Add to Cart]:** when a user clicks this button, the room will be added to the cart. The user will then be able to view the room within the cart, remove it from the cart, proceed to checkout, or add additional items to the cart.

Cart

When an item is added to the cart, the cart appears in the lower right portion of the screen. Also, the shopping cart icon on the top right portion of the screen gets incremented by the number of items added to the cart.





- 1. Cart Expand Icon: when a user clicks this icon, the cart will expand.
- 2. **[CHECKOUT]:** when a user clicks this button, the cart will advance to the checkout pages. These pages will be detailed later in this document.

(Cart expanded view)



- 3. Close: when a user clicks this icon, the cart collapses/minimizes.
- 4. Cart (quantity): this icon displays the total number of items in the cart.
- 5. **Remove:** when a user clicks this icon, the corresponding item will be removed from the cart.
- 6. Fees: this section shows a summary of the cancellation policies, fees, etc.
- 7. Hotel Policies: this section shows the detailed policies for a hotel.
- 8. **Total & [CHECKOUT]:** this section displays the sum total of all items in the cart. The [CHECKOUT] button navigates the user to the checkout screens.

Adding Multiple Rooms to Cart

NOTE: the legacy website provided a function for multiple room search. The new site doesn't offer this same exact functionality. Instead, users must add items to the cart and perform another search for the new occupancy combination.

CASE: create an itinerary for two families travelling together to a single hotel for the same travel window.

STEPS:

1. Perform an initial search for the desired location using the search bar, check-in/out dates, and guest controls. For the first search example, we'll use 2 adults.



2. Expand the hotel card to see the room rates tab. Find the desired category and rate plan, then click the "Add to Cart" button. Note that the cart has been incremented.

| HOTEL OVERVIEW | | | ROOM RATES | | ROOM DESCRIPTION | |
|----------------|--------------------|--------------------------------------|-------------------|---------------------------------|------------------|-------------|
| | ROOM TYPE | RATE PLAN/OCCUPANCY | AVG. NIGHTLY RATE | TOTAL 🜲 | | |
| | Traditional Double | Rate Plan 2 2 Adults 0 Children | \$294.22 | \$588.44 Rate and Fee Detail | BOOK NOW | ADD TO CART |
| | Traditional King | Rate Plan 2 2 Adults 0 Children | \$294.22 | \$588.44 Rate and Fee Detail | BOOK NOW | ADD TO CART |
| | Premium Double | Rate Plan 2 2 Adults 0 Children | \$323.36 | \$646.72 Rate and Fee Detail | BOOK NOW | ADD TO CART |



3. Now leave everything the same except for the guest values. For the second search example, use 2 adults, and one child, age 5. Click [SEARCH].

| D Los Angeles, CA, USA | | 8 | CHECK IN Aug 13, 2018 | CHECK OUT Aug 15, 2018 | GUESTS 2 1 | SEARCH 📏 |
|------------------------|------------------|-------|--------------------------|---------------------------|---------------|------------|
| MAP | ✓ By Relevance ▼ | Ad | ult 2 | Children | ^ 1 • | DO Results |
| Burbank | | N. A. | | Age | 5 🔻 | |

4. Find the same hotel. Then review the available room categories and rate plans, and select one that meets the occupancy criteria by clicking "Add to Cart."

| HOTEL OVERVIEW | | | ROOM RATES | | ROOM DESCRIPTION | |
|----------------|--------------------|-----------------------------------|-------------------|---------------------------------|------------------|-------------|
| | ROOM TYPE | RATE PLAN/OCCUPANCY | AVG. NIGHTLY RATE | TOTAL 📥 | | |
| | Traditional Double | Rate Plan 2 2 Adults 1 Child | \$294.22 | \$588.44 Rate and Fee Detail | BOOK NOW | ADD TO CART |
| | Traditional King | Rate Plan 2 2 Adults 1 Child | \$294.22 | \$588.44 Rate and Fee Detail | BOOK NOW | ADD TO CART |
| | Premium Double | Rate Plan 2 2 Adults 1 Child | \$323.36 | \$646.72 Rate and Fee Detail | BOOK NOW | ADD TO CART |

5. Once both rooms have been added to the cart, the cart may be opened to verify.



NOTE: Although for this example we started with 2 adults for the occupancy, it might be better to search first by the higher occupancy combination. Since lower occupancy will always return greater availability than larger occupancy, searching for accommodations for the high occupancy combination first will ensure that all parties find available rooms.

Checkout: Booking Details

| BOCKING Westin Bonaventure ****** Bucklade 0 ****** Bucklade 0 ******* Bucklade 0 ******* Bucklade 0 ******* Bucklade 0 ******** Bucklade 0 ************************************ | BONOTEL E X C L U S I V E T R A V E L | SEARCH | BOOKING | 2 CONFIRMATION | | | | |
|---|--|---------------------------|--|--|-----------------------------------|---|--|--|
| Westin Bonaventure Status 2018 - 135 Augus 2018 | BOOKING | | | | | | | |
| WINNER Winner Interpretendent Interpretendent Interpre | | Westin Bon | aventure | | 13th Aug | 2 018 - 15th Aug 2018 2 Night/s | | |
| Tuchtional Double Rad Dian Addts Addts Addts Addts Addts Addts Addts Addts Addts Addts Addts Addts Addts Addts Addts Addts Addts Addts </td <td></td> <td>★★★★★ Hotel Policies ①</td> <td></td> <td></td> <td></td> <td></td> | | ★★★★★ Hotel Policies ① | | | | | | |
| Rate Plan 2 2 Adits Assess Montry Mar Total, For Room S588.41 Mr. Last Name • First Name • First Name • Collider Mr. Last Name • First Name • First Name • Collider Mr. Last Name • First Name • First Name • Collider Mr. Last Name • First Name • First Name • Collider Mr. Last Name • First Name • First Name • Collider Mr. Last Name • First Name • First Name • Collider Mr. Last Name • First Name • First Name • Collider Mr. Last Name • First Name • First Name • Collider Mr. Last Name • First Name • First Name • Collider Mr. Last Name • First Name • First Name • Collider Mr. Last Name • First Name • First Name • Collider Mr. Last Name • First Name • First Name • Collider Mr. Last Name • First Name • First Name • Collider Mr. Last Name • First Name • First Name • Collider Mr. Last Name • First Name • First Name • Collider Mr. Last Name • First Name • First Name • Collider Mr. Last Name • First Name • First Name • Collider Mr. Last Name • First Name • First Name • Collider Mr. Last Name • First Name • First Name • First Name • Collider Mr. Last Name • First Name • First Name • Collider State State Coll Mr. Last Name • First Name • First Name • Collider Mr. Last Name • First Name • First Name • First Name • Coll Moder Nuelles or Coll Mr. Last Name • First Name • First Name • Coll Moder Nuelles or Coll Moder Nuelles first Name • F | Traditional Double | | ADULTS | | A | l fields required | | |
| WARK NOTIVE WIT 1294.22 VORLENCE OF MILL NICHTLY RATES: 11 1 40 2021 12 2 14 40 2021 14 40 2021 14 40 2021 14 40 2021 14 40 2021 14 40 2021 14 40 2021 14 10 2021 14 10 2021 14 10 2021 14 10 2021 14 10 2021 14 20 2021 14 20 2021 14 20 2021 15 204 22 15 204 22 15 204 22 15 204 22 15 204 22 15 204 22 15 204 22 15 204 22 16 1 16 1 16 1 17 20 2021 18 202 2021 18 202 2021 18 202 2021 18 202 2021 18 202 2021 18 202 2021 18 202 2021 18 202 2021 18 202 2021 18 202 2021 18 202 2021 18 202 2021 18 202 2021 18 202 2021 18 202 2021 18 202 2021 18 202 2021 | Rate Plan 2 2 Adults | | Mr + Last Name 🛛 + F | irst Name | No Children | | | |
| St23412 St23412 NIGHTLY RATES: 13 Aug 2013 14 Aug 2013 13 Aug 2013 14 Aug 2013 14 Aug 2013 15 Aug 2015 15 Aug 2015 15 Aug 2015 | | | Mr Last Name S F | irst Name | | | | |
| NIGHTLY RATES: 1 4ug 2018 | ▶294.22 ₽ | 000.44 | | мо | | | | |
| 13 Aug 2028 14 Aug 2028 12 S294.22 1 FEES (RESORT AND MISCELLANEOUS): PEES (RESORT AND MISCELLANEOUS): Other every effort to meet your special requests and comments. Please be advised that they are not guaranteed. Worlifications may or may not be possible, and may incur ress Cancel up to Aug 8th 2018 Cancel up to Aug 8th 2018 Cancel up to Aug 9th 2018 S276.76 Cancel on or after Aug 9th 2018 S276.76 Cost of All Bookings in Cart: \$588.44 CONFIRM CLEAR AU | NIGHTLY RATES: | | 2 | | | | | |
| FEES (RESORT AND MISCELLANEOUS): Honeymoon Wheelchair Accesible High Floor Birthday We will make every effort to meet your special requests and comments. Please be advised that they are not guaranteed. Modifications may or may not be possible, and may incur fees. Cancel up to Aug 8th 2018 No Fees Cancel up to Aug 8th 2018 No Fees Cancel up to Aug 8th 2018 Customer Notes (e.g. multiple bed configuration, bedding request, anniversary request) Otal Cost of All Bookings in Cart: \$588.44 CONFIRM CLEAR ALL | 13 Aug 2018 14 Aug 2018 294.22 \$294.22 | | Smelling Beem | Anniversary | Handissened Assessible | a Paam | | |
| FEES (RESORT AND MISCELLANEOUS): Wheekchair Accesible High Floor Birthday MODIFICATION AND CANCEL POLICIES: Wewill make every effort to meet your special requests and comments. Please be advised that they are not guaranteed. Modifications may or may not be possible, and may incur fees. Cancet up to Aug 8th 2018 No Fees Cancet up to Aug 8th 2018 No Fees Starfors Reference Number Customer Notes (e.g. multiple bed configuration, bedding request, anniversary request) | | | Honeymoon | Non Smoking Room | Connecting Rooms | e Room | | |
| MODIFICATION AND CANCEL POLICIES: Modifications may or may not be possible, and may incur fees Cancel up to Aug 8th 2018 No Fees Cancel up to Aug 8th 2018 \$276.76 Reference Number Customer Notes (e.g. multiple bed configuration, bedding request, anniversary request) 4 Dotal Cost of All Bookings in Cart: \$588.44 CUEAR ALL | FEES (RESORT AND MISCELLANEOUS): | | Wheelchair Accesible | High Floor | Birthday | | | |
| Modifications may or may not be possible, and may incur fees. Cancel on or after Aug 9th 2018 \$276 rs Reference Number Customer Notes (e.g. multiple bed configuration, bedding request, anniversary request) | MODIFICATION AND CANCEL POLICIES: | v | Ve will make every effort to meet your special | requests and comments. Please be advis | sed that they are not guaranteed. | | | |
| Cancel up to Aug 8th 2018 No Fees Cancel on or after Aug 9th 2018 \$27676 Reference Number Customer Notes (e.g. multiple bed configuration, bedding request, anniversary request) 4 Dotal Cost of All Bookings in Cart: \$58844 CONFIRM | Modifications may or may not be possible, and incur fees. | may | | | | | | |
| Cancel on or after Aug 9th 2018 \$27676 Reference Number Customer Notes (e.g. multiple bed configuration, bedding request, anniversary request) 4 Customer Notes (e.g. multiple bed configuration, bedding request, anniversary request) Customer Notes (e.g. multiple bed configuration, bedding request, anniversary request) Customer Notes (e.g. multiple bed configuration, bedding request, anniversary request) Customer Notes (e.g. multiple bed configuration, bedding request, anniversary request) Customer Notes (e.g. multiple bed configuration, bedding request, anniversary request) Customer Notes (e.g. multiple bed configuration, bedding request, anniversary request) Customer Notes (e.g. multiple bed configuration, bedding request, anniversary request) Customer Notes (e.g. multiple bed configuration, bedding request, anniversary request) Customer Notes (e.g. multiple bed configuration, bedding request, anniversary request) Customer Notes (e.g. multiple bed configuration, bedding request, anniversary request) Customer Notes (e.g. multiple bed configuration, bedding request, anniversary request) Customer Notes (e.g. multiple bed configuration, bedding request, anniversary request) Customer Notes (e.g. multiple bed configuration, bedding request, anniversary request) Customer Notes (e.g. multiple bed configuration, bedding request, anniversary request) Customer Notes (e.g. multiple bed configuration, bedding request, anniversary request) Customer Notes (e.g. multiple bed configuration, bedding request, anniversary request) Customer Notes (e.g. multiple bed configuration, bedding request, anniversary request) Customer Notes (e.g. multiple bed configuration, bedding request, anniversary request) Customer Notes (e.g. multiple bed configuration, bedding request, anniversary request) Customer Notes (e.g. multiple bed configuration, bedding request, anniversary re | Cancel up to Aug 8th 2018 | No Fees | | | | | | |
| Customer Notes (e.g. multiple bed configuration, bedding request, anniversary request) | Cancel on or after Aug 9th 2018 | \$276.76 | | | | | | |
| etal Cost of All Bookings in Cart: \$58844 | Reference Number | Customer N | otes (e.g. multiple bed configuration, be | dding request, anniversary reques | t) | | | |
| otal Cost of All Bookings in Cart: \$58844 | | 4 | | | | | | |
| btal Cost of All Bookings in Cart: \$58844 | | | | | | | | |
| otal Cost of All Bookings in Cart: \$58844 | | | | | | | | |
| otal Cost of All Bookings in Cart: \$588.44 | | | | | | | | |
| | otal Cost of All Bookings i | n Cart: \$5 <u>88</u> | | | CONFIRM | CLEAR ALL | | |

1. **Checkout Summary:** this section displays summary information including: room totals, additional fees (ex: resort fee), room cancellation policies, and summary totals for all items about to be checked out.

2. Guest Details and Preferences

- a. **Adult:** this section asks the user to enter guest information for adults. The user must select a title, and enter a last name and first name of the guest.
- b. **Child:** this section asks the user to enter guest information for children. It behaves in the same way as the adults control, however it also requires a user to select an age for each child entered.
- c. **Preferences:** users may check the various boxes here to make special requests. Please note that requests will be taken into consideration, but cannot be guaranteed.
- 3. **Modifications and Upgrades:** these controls allow users to change booking configurations at the last minute. If a user decides add children to the reservation, he/she must modify the number of

guests. This button will expand a new search section that will allow the user to choose a new appropriate room type. The upgrade option allows the room to be changed to an upgraded room (ex: suite).

- 4. **Operator Reference Number and Customer Notes:** these fields allow a user to enter their operator confirmation number as well as free-form notes concerning the guest. Users are encouraged to record any frequent flyer or loyalty program numbers in the "Customer Notes" field.
- 5. Summary Bar and [Confirm] Request: this bar displays summary totals and allows a user to confirm their booking(s) or clear all items from the cart.

| BONOTEL EXCLUSIVE TRAVEL | EH BOOKING | CONFIRMATION | N | |
|---|--|---------------------------------|--|---|
| TOUR OPERATOR DETAIL Name: Bonotel Exclusive travel-house Address: 3930 Howard Hughes Pkwy Ste #100 City: Las Vegas Country: USA Zip: 89169 | Email: book Phone: 1-70 | king@bonoteL.com 12-796-5454 | | |
| | BOOK | INGS | | |
| Westin Bonavente | ire | | Booking Date:: Jun : Tour Operator Order #: BON Dates:: 13th Number of days:: 2 Ni Besenvation | Sth 2018 4:07:31 pm TEST12345 1 Aug 2018 - 15th Aug 2018 ght/s 3 20 Number: 4873586185 |
| Traditional Double Rate Plan 2 2 Adults AVENGE NIGHTLY RATE \$294.22 | GUESTS Mr. Kyletest Remptest (Adult) Miss. Lucy Gorgeous (Adult) | PREFERENCES High Floor | FEES (RESORT AND M MOD AND CANCEL PC Modifications may or may fees. • Cancel up to Aug 8th 2 • Cancel up to Aug 8th 2 | ISCELLANEOUS): ILICIES not be possible, and may incur tota No Fees 9th 2018 \$276.76 |
| Customer Notes (E.G. Multiple Bed Configuration, Bedding Re Quick Test Booking - Will Cancel | uest, Anniversary Request) 5 | | | |
| | | | | |
| 🗸 1 Items Successful | | 0 | | CREATE MORE BOOKINGS |

Checkout: Confirmation

1. **Tour Operator Detail:** this section shows the details associated with your tour operator account. If this doesn't match your company, notify an administrator or Bonotel representative immediately.

- 2. **Confirmation Message:** this area shows whether the booking was confirmed, or if it failed (due to a number of reasons including no longer being available).
- 3. **Reservation Number:** it is important to take note of this number as it may be used to modify or cancel the booking at a later time.
- 4. **Room and Rate Plan Summary:** this is almost identical to summary information on the checkout page.
- 5. **Customer Notes:** this area shows the notes that were entered on the Booking Details page.
- 6. **Summary Bar:** this area shows: confirmation messages, a "PRINT ITINERARY" icon, and a [CREATE MORE BOOKINGS] button.
 - a. Clicking the "PRINT ITINERARY" icon prints the confirmation from the user's browser.
 - b. Clicking [CREATE MORE BOOKINGS] directs the user back to the search page, where he/she can initiate a new search.

Congratulations! You've created a new booking.

Printed Confirmation

BONOTEL E X C L U S I V E T R A V E L

TOUR OPERATOR DETAIL

| Name: | Bonotel Exclusive travel-house |
|----------|----------------------------------|
| Address: | 3930 Howard Hughes Pkwy Ste #100 |
| City: | Las Vegas |
| City: | Las Vegas |
| Country: | USA |
| Zip: | 89169 |

Email: booking@bonotel.com Phone: 1-702-796-5454

| Westin | Bonaventure |
|--------|-------------|

_

Booking Date: Tour Operator Order #: Dates: Number of days: Jun 5th 2018 4:07:31 pm BONTEST12345 13th Aug 2018 - 15th Aug 2018 2 Night/s

| V BOOKING CONFIRM | MED | | Reservati | on Number: | 4873586185 |
|---|----------------------|--|-----------|---|------------|
| Rate Plan 2 2 Adults AVERAGE NIGHTLY RATE | TOTAL FOR ROOM | GUESTS Mr. Kyletest Remptest (A Miss. Lucy Gorgeous (Ad | dult) | PREFERENCES High Floor | |
| \$294.22 | \$588.44 | • • • • • • • • • • • • • • • • • • • | | | |
| FEES (RESORT AND MI | SCELLANEOUS): | | | | |
| MOD AND CANCEL PO | LICIES | | | | |
| Modifications may or n | nay not be possible, | and may incur fees. | | | |
| Cancel up to Aug 8th 2 | 2018 | | | | No Fees |
| Cancel on or after Aug | \$276 ^{.76} | | | | |

Customer Notes (e.g. multiple bed configuration, bedding request, anniversary request)

| TRAVEL SUMMARY | |
|------------------|----------|
| Total Booking(s) | \$588.44 |
| Total Request | \$0.00 |
| TOTAL | \$588.44 |

Search Results Section: List View

Along with the "Card View," another available view is that of the "List View." Although this view shares much of the same functionality of the "Card View," it is more minimalistic in nature. A user may toggle between the two views by clicking the icons displayed under the [SEARCH] button.



- 1. The "List View" opens with all hotels stacked on top of each other, sorted by relevance. All hotels are expanded by default (the user does not have to click [BROWSE] as in the "Card View"). The sort, map, and filter functions all remain the same as in the other view.
- 2. Only a thumbnail of the hotel is displayed as a means to conserve space on the screen.
- 3. Users may access the photo gallery of the hotel by clicking on this icon.
- 4. Users may access the "Hotel Detail Page" by following this link.

All of the remaining elements under the various tabs are identical to those of the "Card View."

Hotel Detail Page



- 1. Hero Image and Gallery: users can click on the gallery icon (lower left) to access a grid of thumbnail images. Hovering over those thumbnails displays the image in the header.
- 2. **Hotel Info:** this section displays the short description for the hotel. It also shows the address, the star/category rating, and Bonotel's Best/Preferred if applicable.
- 3. **Our Rooms:** this section behaves in the same fashion as the room elements in the "Card View" and "List View." Note that you can run a search for new occupancy and dates from this section.
- 4. **Hotel Info:** this area provides a more detailed description of the hotel and displays amenities.
- 5. Fine Print: this area provides links to the hotel assessment form, policy information and a link to download high resolution images of the hotel for printing purposes.
- Things to Do: this section holds the interactive Google map that a user may manipulate to review various points of interest.
- (Miscellaneous elements): this page also displays a section: "Additional Hotels in the Area" that a user may review and compare against the current hotel. Advertisements may also display in this area.

NOTE: users can run a search for new occupancy and dates directly on the hotel detail page. This is helpful when you know what hotel your customers are committed to, but need to research alternative occupancy and date options.

Destinations

Destination pages are broken down into several sections (all on a single, scrolling screen). The first section shows a hero image as well as a description of the destination. This sections also includes "Bonotel Insider Tips."



The next area of the screen showcases a photo gallery, and the Google maps feature that has been mentioned in several sections of this document. A user can view the photos by either using the gallery thumbnail previewer, or the right and left arrows of the gallery.



<section-header>

MIAMI PHOTOS

In the area following that, the screen shows Bonotel's recommended activities, and highlights some of the best qualities of the destination.

MIAMI BONOTEL INSIDER



Experience the Nightlife

Lacpeteric Ce et an NGT Incert Angle Center Angle Center

Read More >

Plunge into the Ocean

There is a abundance of writer recreation available near Marni. You can dive, snokkel, canok, kayak, standog paddiebased (Dib), windsurf, stoba, and tha. Marni is home to Biocene National Parka, a unique underwater sanctuary that protects aquatic wildlife and human histotical attractic. Divers come from anurul the world to see famous pirate shippenecks, coal reefs, and mangrove forests in this wooderful world under the seak. All "pu'u' rather engly the water from abund how. Marni differs and the seak and pu'u' rather engly the water from abund how. Marni differs and the seak and in the world. These beaches accommodate everything from liesurely strolls, to intense beach volleydail games, and offer amazing views.





Explore Art Deco

Take set flygided audio tako or regularly scheduled walking taka of one of the worlds-gratest concentrations of 1950's architecture in Manni Beeth and Deco Historic District Take 10 ber Windome Center is located at 1001 Ocean Drive. On your toou you'll term the native context of the Center of the Section 2010 of the Beething Dece, take Joy in Mallochem Ottis of the Ocean Drive Hostics, and basis in the Beething Sections of all of mallochem Ottis of the Ocean Drive Hostics, and basis in the Beething Sections of all of mallochem Ottis of the Ocean Drive Hostics, and basis in the Beething Sections of all of ing buildings

Immerse Yourself in Culture

iami offers endless cultural offerings, from ballet to opera to symphony concer-allery nights. Catch a show at the Arsht Center or check out smaller venues arou galaty ingines. Lattin a trave at the Arabic Lenter or check our shaller where a second town for modern dance, consely and thatter productions. Nuessens like History Mania and the Jewich Nuesem of Florida offer glimpses of Manihi's intriguing past, while at museums like the Niami at Nuesem, Frost At Nuesem at FLU Lenter At Nuesem, Bask Nuesem of Art, WelSonian-FLU and Nuesem of Contemposity Arts, North Mani house deziling in tervines when whethers of Contemposity Arts, North Manih house deziling lections of ancient, modern and contemporary art and design. Monthly gallery o wcase local art while mega art fairs like Art Basel Miami Beach and Arteameric





Travel to Little Havana

Utile Harvan is of the best places to experience Mlami's Latin flavor. On Calle Ocho (Southwest Eighth Street, strull over to Domino Perk for some local color. Walk into any of several cigar theory and works those being hand-reliable by killed toredoese. Little Harvan has several woodferful air splicine as well as sourcen's shops setting everything from Cuban flags to classic guaphees being hand-reliable by killed toredoese. Little harvan has several woodferful air splicine as well as sourcen's shops setting everything from Cuban flags to classic guaphees bitts. A great way to separience the sights and sounds of Little Harvan at night is during Vienes Cubanales/Cubran Fridays at the engliphobhoods around source and cubranal event. And don't leave Mlami without sampling some delicious Cuban food.

Finally, in the last sections of the page, the screen displays special offers relating to destination (if they apply).

Closing Thoughts

Future revisions of this document will include any new features or enhancements to the website, and will incorporate instructive feedback based on user requests.

Document Version

| Version: | 1.1 |
|---------------|-----------|
| Date Updated: | 06.05.18 |
| Updated by: | Kyle Remp |
| Author: | Kyle Remp |